

## **STANWIX RURAL PARISH COUNCIL**

### **Minutes of a Meeting Held on Wednesday 8 September 2021 at 7:30pm in the Parish Hall, Crosby-on-Eden**

#### **PRESENT**

The Chairman Cllr C Nicholson, Cllr's A Coles, A Lightfoot, H Phillips, C Savory and N Watson.

#### **IN ATTENDANCE**

City Cllr's P Nedved, E Mallinson and F Robson. County Cllr J Mallinson. Two members of the public and the Clerk, S Kyle.

#### **SR 102/9/21 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr's M Ellmore and D Milburn. Under Section 85 of the Local Government Act 1972, both members lose office due to their non-attendance in the preceding six months.

#### **SR 103/09/21 REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST**

A declaration of interest was made by Cllr Nicholson in respect of planning applications 21/0768 and 21/0807, the applicants being known to him. He also declared an interest in matters relating to Houghton Village Hall, his spouse being the Treasurer. A declaration of interest was also made by Cllr Lightfoot in respect of any matters relating to Houghton Village Hall, him being a member of their Management Committee.

#### **SR 104/09/21 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 4 MAY 2021**

**Resolved** to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

#### **SR 105/09/21 PUBLIC PARTICIPATION**

A member of the public was in attendance to note ongoing concerns regarding planning application 21/0847. The Parish Council has not yet received formal consultation but will consider when received. It was noted the site notice had been removed again.

A member of the public was also in attendance to highlight a serious planning matter at Brunstock, regarding original planning application 19/0452. It had been discovered by the residents of Brunstock that a planning application involving a material amendment had been erroneously approved as a non-material amendment, without further consultation. City Cllr E Mallinson confirmed the planning error and that temporary stopping orders were being issued by the City Council legal department. She also confirmed that she would speak again to the Enforcement Officer, asking for emergency TPO's if necessary. She and Cllr Nicholson will continue to liaise on the matter, with Cllr Nicholson acting in an administrative capacity.

Cllr Nedved reported that the Near Boot had renewed their annual license. A formal letter from Licensing would be sent to the Brewery soon.

Cllr E Mallinson noted that travellers in Rickerby Park had caused an influx of complaints; a ban on overnight camping in the park was now being enforced.

Cllr E Mallinson finally noted that the full City Council would be considering an application to make a Stanwix Urban Village Council.

## **SR 106/09/21 PLANNING MATTERS**

### **095.1 Responses Submitted Prior to the Meeting**

**Resolved** to ratify submitted responses, which had been previously circulated to all Cllr's and are available on the Carlisle City Council website, to the following planning applications:

**21/0416 The Old Grove, Linstock, Carlisle, CA6 4QD** - Proposal: Erection of Sunroom with Balcony Above; New Vehicular Access

**21/0727 Land at Eden Croft, Green Lane, Crosby on Eden, Carlisle, CA6 4QN** - Conversion and Extension of Barn to Create 1no. Dwelling (Revised Application) LBC)

**21/0318The Old Grove, Linstock, Carlisle, CA6 4QD** - Restoration and Alterations to Dwelling and Attached Letting Unit; Demolition of Conservatory and Erection of Sunroom with Balcony Above (LBC)

**21/0416 The Old Grove, Linstock, Carlisle, CA6 4QD** - Erection of Sunroom with Balcony Above; New Vehicular Access

**21/0615 Beck Farm, Crosby on Eden, Carlisle, CA6 4QN** - Erection Of 5no. Dwellings (Outline/Revised Application)

**21/0700 5 Chestnut Grove, Linstock, Carlisle, CA6 4RS** - Erection of Single Storey Front Porch to Provide Entrance Lobby & WC

**21/0762 The Park, Rickerby, Carlisle, CA3 9AA** - Change of Use of Barns from Residential Use in Association with The Park to Provide 2no. Dwellings

**21/0768 24 Hendersons Croft, Crosby on Eden, Carlisle, CA6 4QU** - Erection of First Floor Balcony to Rear Elevation (Retrospective)

**21/0788 The Old Schoolhouse, Rickerby, Carlisle, CA3 9AA** - Retention Of 1.2m High Timber Boundary Fence and Associated Timber Gates

**21/0776 Houghton House, Houghton, Carlisle, CA6 4DX** - Re-Slating Internal Roof Slopes and Rear Roof Slope of The Main Roof (LBC)

### **095.2 To consider new applications received:**

**21/0793 14 Vestaneum, Crosby on Eden, Carlisle, CA6 4PN** - Erection of Two Storey Side Extension to Provide Office & Shower Room on Ground Floor with Extended Bedrooms Above Location: 14 Vestaneum, Crosby on Eden, Carlisle, CA6 4PN

**Resolved** to recommend that the application is determined in accordance with local and national planning policy and guidance.

**21/0807 25 The Green, Houghton, Carlisle, CA3 0NF** - Raising of Roof to Provide First Floor Accommodation Comprising 1no. En-Suite Bedroom, 2no. Bedrooms and Bathroom, Together with Reconfiguration of Ground Floor Accommodation; Widening of Existing Vehicular Access

**Resolved** to highlight possible issues of overdominance and overlooking in respect of neighbouring dwellings and recommend determination in accordance with local and national planning policy and guidance.

**21/0195 The Orchard, Houghton House, Houghton, Carlisle, CA6 4DX** - Three Storey Side Extension to Provide Stairwell/Link Leading to Kitchen on Ground Floor, Living Room with Terrace on First Floor & 1no. En Suite Bedroom Above on Second Floor; Provision of Powered Access Gates to Existing Entrance

**Resolved** to recommend that the application is determined in accordance with local and national planning policy and guidance.

### **095.3 To Note Planning Permission Decisions Received**

**Resolved** to note the following planning decision notices:

#### ***Permission Notices Received***

**21/0333 Eden Croft, Green Lane, Crosby on Eden, Carlisle, CA6 4QN** - Variation of Condition 2 (Approved Documents) Of Previously Approved Permission 16/0787 (Conversion and Extension of Barn to Create 1no. Dwelling ) To Alter Design of Extension

**21/0512 8 The Nurseries, Linstock, Carlisle, CA6 4RR** - Erection of First Floor Bedroom Extension and Roof Alterations to Front Elevation

**21/0525 Whinfell, Brampton Old Road, Carlisle, CA3 0JH** - Erection of Single Storey Rear/Side Extension to Provide Kitchen, Shower Room and Office

**21/0582 Beech House, 2 Vestaneum, Crosby on Eden, Carlisle, CA6 4PN** - Erection of First Floor Side Extension to Provide En-Suite Bedroom & Dressing Room

**21/0597 Greengate, The Orchard, Crosby on Eden, Carlisle, CA6 4QN** - Erection of Two Storey Rear Extension to Provide Living Room, Dining Room and Kitchen on Ground Floor with En-Suite Bedroom and Balcony Above

**21/0266 Park Broom Lodge, Park Broom, Crosby on Eden, Carlisle, CA6 4QH** - Change of Use from Guest House To 3no. Dwellings

**21/0567 Eden Grove, Crosby on Eden, Carlisle, CA6 4QJ** - Continuation of Alterations to Fireplaces & Internal Wall Claddings; New Openings in Internal Walls; Removal of Lift & Installation of New Stair and Installation of New Timber Partition (LBC)

**21/0318 The Old Grove, Linstock, Carlisle, CA6 4QD** - Restoration and Alterations to Dwelling and Attached Letting Unit; Demolition of Conservatory and Erection of Sunroom with Balcony Above (LBC)

**20/0477 Land to the northeast of, Windsor Way (Tarraby View), Carlisle** - Erection Of 90no. Dwellings (Revision of Previously Approved Permission 14/0778 To Increase Dwellings From 72no. To 90no. (Phase 2))

## **SR 107/09/21 HIGHWAYS MATTERS**

### **107.1 Drainage, Houghton**

Ongoing complaints regarding the flooding adjacent to The Green/Houghton Road were noted and it was confirmed that Highways had not yet stated if the road south of 173 Houghton Road had been checked for blockages. This confirmation was required before an approach to United Utilities can be made.

**Resolved:** Details to be forwarded to County Cllr J Mallinson for his attention.

**Action: SK**

### **107.2 B6264 HGV usage**

Disappointment at the lack of considered response in the lengthy timescale was expressed, noting that another response from Highways had again failed to address the actual question being raised. Dissatisfaction at the need to use HIAMS to communicate with Officer's was also noted.

**Resolved:** Details to be forwarded to Cllr J Mallinson and Cllr E Mallinson

**Action: SK**

## **SR 108/09/21 ADMINISTRATIVE MATTERS**

### **108.1 Village Hall Reports**

#### *Crosby-on-Eden*

A report was noted from the above, including:

- Summer fete was a huge success, with excellent feedback from the community with a very good turn out, all feeling very COVID safe throughout. Thanks to the PC were noted for the donation towards the event.
- New weekly groups were starting, to include, yoga, baby massage, hound trails, and a fitness class; party booking also becoming increasingly popular.
- Plans for a pub night and a 2022 summer fete were also being formulated
- Works to improve the garden were ongoing
- Plans to install Wi-Fi in the hall were also being looked at
- Final touches since the flood refurb are still to be carried out
- Some leaking from the roof in heavy rain has been observed

#### *Houghton*

It was reported that the hall was looking in fine order following recent refurbishment and redecoration works. Some damp was still to be rectified. The sad passing of Joyce Irving, who had served for many years on the management committee, was noted.

## **SR 109/09/21 CLERK'S REPORT**

### **Clerk's Report**

**Resolved** to note the Clerk's Report, detailing progress with matters from the last meeting:

### *Summer Play Scheme*

The demand for the above was exceptional, the final numbers, being Houghton 37, 42, 40 and Crosby, 41, 42, 35. Parish Council has been awarded £850 towards the summer play scheme from the Carlisle City Council Restarting Communities grant fund, which may be reduced proportionately due to lower final costs.

### *Goal Post Green Maintenance*

Works to refurbish the goal mouth areas were carried out in August.

### *Near Boot*

An update was received regarding previously raised concerns over the deterioration of the building.

### *Tribune Drive Lease*

Work remains ongoing regarding the proposed lease for the amenity land in Tribune Drive. Communication with residents has taken place with reassurances that consultation will be carried out before any works progress. A licence is to be requested prior to the lease being signed.

### *Houghton Wildlife Village Project*

The grant bid for the Green Recovery Challenge Fund 2021 for the Planting for Pollinators project has been successful and more information for the above will be provided in due course. Maps have been obtained for the area from Land Registry. Cllr Phillips confirmed that the group were to meet of be constituted properly during September and that consideration will be given-to a potential application for Public Right of Way.

### *Emergency Planning*

A working group meeting will take place in due course.

### *Tarmac, Co-op Lane*

Tolson's have confirmed that works to resurface Co-op Lane and Houghton Village Hall car park will take place in late October.

### *Highways Issues*

<b>Date</b>	<b>Location</b>	<b>Fault</b>	<b>Action</b>	<b>Reference</b>	<b>Progress</b>
13.01.21	Houghton Road	Damaged verge	Reported to highways	W2181027312	Checked 1 Sept – no update
13.01.21	Brunstock	Running Water	Reported to Highways	W2181031411	Photos sent in of problem.
24.01.21	Tarraby	Public footpath erosion	Reported to Footpaths officer	n/a	Notified that investigations were planned
20.03.21	The Garth, Crosby on Eden	Removal of lamp post and hole left	Reported to Highways	W2181039511	Checked 2 Sept – completed
16.07.21	Tribune Drive	Signs left after works completed	Reported to Highways	EI/3876	No action to be taken.

## SR 110/09/21 FINANCE MATTERS

### 110.1 Payments

**Resolved** that the following payments be approved:

<b>Payee</b>	<b>Description</b>	<b>Amount</b>
Crosby Parish Hall	Grant payment	£400.00
Cluaran Landscapes	Grounds maintenance	£2010.00
Sarah Kyle	August Salary	£1264.13
HMRC	August PAYE	£206.44
NEST	August Pension	£96.90
PFK Littlejohn	Audit	£360.00
Houghton Village Hall	Play scheme rental	£252.00
Sarah Kyle	July Salary	£1366.58
HMRC	July PAYE	£206.44
NEST	July pension	£96.90
Crosby Parish Hall	Rental and play day rental	£330.00
GLL	Play days	£504.00
Crosby Parish Hall	Donation	£500.00
Crosby Parish Hall	Grant payment	£3000.00
Cluaran Landscapes	Grounds Maintenance	£504.00
		<b>£11,097.39</b>

### 110.2 Bank Reconciliation

**Noted:** Balances at bank as of 31<sup>st</sup> August 2021:

Cash Account	£30,014.05
Unity Bank (current a/c)	£1,222.49
Unity Bank (savings a/c)	£55,977.02
Unbanked deposits	£1000.00
Income to 31/08/21	£49,298.43
Expenditure to 31/08/21	£20,157.94

### 110.3 Receipts

**Resolved** to note income received of £2774.43 from HMRC (VAT refund).

### 110.4 Audit

**Resolved** to note the successful completion of the external auditor and receipt of the certificate and report for 2020/21 with no matters to bring to the attention of the Council. Also, to note the display of the conclusion of notice of audit on the noticeboards and website prior to the end of September 2021.

## SR 111/09/21 COUNCILLOR MATTERS

**Cllr Coles** reported renewed anti-social incidents on Eden Gate. City Cllr E Mallinson reported that the PCSO was working with her to address the complaints.

**Cllr Coles** also reported that an abandoned car had been removed and works were continuing to consider the road adoption by Cumbria County Council. A discussion was also held regarding the tyre dump adjacent to the Police compound; it was reported that the tyres were not police property.

**Cllr Phillips** reported an overgrown footpath from Tarraby. The matter will be taken forward by County Cllr Mallinson.

**Cllr Watson** reported that the stile from Linstock to the B6264 was in a state of disrepair. This is also to be taken forward by County Cllr Mallinson.

**Cllr Watson** also sought clarity over whether a new postcode would be issued for the new housing development in Brunstock and as to what the criterion for issuing new postcodes is.

**Cllr Savory** reported that a good job had been made of the new tarmac on Houghton Rd. Concerns by other Cllr's were however raised regarding the state of the tarmac from Eden Gate.

**Cllr Phillips** reported that the stile from Jackson Rd to Beck Cottage was broken.

It was also confirmed that the matter of planning application 19/0452 will be considered on the agenda in October.

*All members of the public and City/County Council left the meeting at 8.41pm.*

#### **EXCLUSION OF PRESS & PUBLIC - PART B ITEM**

Resolved that the following item be considered confidential and exclusion of members of the public or press be permitted under the Local Government Act 1972.

##### **SR 112/09/21 Brunstock Pond**

It was noted that legal proceedings are now closed, and works will resume in due course on the pond restoration with the appointed contractor.

#### **SR 113/09/21 DATE OF NEXT MEETING**

**Resolved** that the next meeting of the Parish Council will be held on Wednesday 13<sup>th</sup> October 2021 at 7.30pm in Crosby Parish Hall. The meeting will only take place subject to business to transact, COVID regulations, hall accessibility and member availability at that time.

There being no further business the Chairman closed the meeting.